

## Flathead County Emergency Medical Services Administrative Board Meeting

Tuesday, June 8, 2021, 1:00 pm

Flathead County Emergency Operations Center

**Members Present:** Mary Granger, James Brower, Amy Vanterpool on GoToMeeting, PITTS on phone

**Others Present:** Alan Browne, Juanita Nelson, Jennifer Rau, Joe Page, Amy Beick, Craig Williams, Jordan Dlack, Elizabeth Brooks

1. **Call to Order:** GRANGER called the meeting to order at 1:03 without PITTS or PITCHER a quorum is present
2. **Roll Call** missing PITTS and PITCHER
3. **Approval of Agenda** BROWER moved to approve the agenda. VANTERPOOL second. Approved.
4. **Approval of Previous Minutes:** BROWER moved to approve minutes from February 9, 2021. VANTERPOOL second. Approved. BROWER moved to approve minutes from March 9, 2021. VANTERPOOL second. Approved.
5. **Public Comment for Items Not Listed on Agenda** 1:05 None
6. **Financial Report** – 1:06 NELSON presented the financial report. Highlights included the insurance cost was higher than budgeted, and a final budget amendment will need to be done to bring cash balance for 2273 below 15%. This will make the total for June payments \$306,163.00. A question was raised about the graph for 2272 that shows expenditures compared to revenue and if the EMS program is trying to spend more to get the cash balance down. The EMS levy will not be getting the full mill for 2272 this year. Personal services are salaries for county employees. See the financial report for full details.
7. **EMS Advisory Committee Report**-1:08 BEICK presented the report. The EMS Advisory Committee met last night. NELSON will draft a county wide EMS agreement. BROWNE introduced himself and gave updates on EMS activities. Issues brought up with Dispatch speaking too fast and cutting themselves off. KFD brought up the idea of stacking BLS Yellow calls. There was concern about doing more research on this. NELSON already spoke to Elizabeth Brooks about dispatch speaking slower and she will send out an email to dispatch.
8. **EMS Program Manager Report**– 1:11 BROWNE presented the report. He gave an overview of what he has been working on in the last few weeks. He gave an overview of where people are with their certifications seen on the EMS statistics page. PHTLS concerns will be brought up with Dr. Briles. BROWNE is working with NELSON on the MCI policy to include in the emergency plans. He explained about changing badges by removing the Flathead County logo.
9. **EMS Medical Director Report**– Dr. Briles was not present. BROWNE mentioned the topic of PARA needing BLS card along with ACLS card. Discussion followed including the concern of Medicare requirements. It was mentioned that the Hospital requires both. GRANGER felt the consensus of the Advisory Committee was to keep both. BROWER requested to have emails asking for people to turn in their certs stopped. He felt it was not necessary to keep asking for it. EMS is still trying to get info from people to see who needs classes. A BLS Provider is a SAR person with only a CPR card.
10. **Review and Approval of Dr. Briles' Contract 2021-2022** 1:21  
BROWNE provided an update on what is happening with the contract. There are some conversations about needing to change some things to make it more in line with other Medical Director Contracts. This would include having a DEA license as this is not mentioned in the current one. Other suggestions are to have the Medical Director go out with crews occasionally. A work group that included some chiefs to update the contract was suggested. A pay raise was also suggested. The last pay raise was believed to be in 2016.

GRANGER raised the concern that this is last minute and may not have a medical director. The current contract expires at the end of July. BROWER requested a survey be sent out asking chiefs what they want on it. WILLIAMS mentioned the Chiefs meeting is scheduled this Monday and it could be included as an agenda item. BROWER would be available for a workgroup. He will email PITCHER as a possible other person for the workgroup. VANTERPOOL stated she would be a backup if PITCHER can't.

**11. Review of 2021-2022 MOU for Readiness and Response**

BROWNE presented this update. According to the County Attorney, the MOU can't be signed by the EMS Program Manager but the County Commissioners. BROWNE is waiting for agency run numbers to finalize everything. Once finalized there shouldn't need to be a separate meeting if the Board approves the dollar amount of \$305,163.00 which leaves the fund below 15%. Once numbers are finalized, MOU can be sent out to chiefs. Discussion followed including concerns raised about responding to the FSA. Blacktail QRU was discussed regarding non-compliance and not being able to give mutual aid or be dispatched. This will be added to the next meeting agenda. GRANGER suggested to have a meeting with the leaders to explain what is at stake. NELSON suggested giving them notice they are not in compliance. The Board should pay for the last 6 months but would need compliance by a certain date or there will not be a distribution in December. Adding this to the MOU was also suggested. PAGE raised a concern about the FSA and requested the Board set the EMS boundaries of Whitefish to include the Fire Service area, and add this to the MOU. It was suggested to add response area boundaries to the MOU. Discussion followed. 1:50 VANTERPOOL left the meeting. There was no longer a quorum. BROWNE called PITTS and PITCHER to see if they were available so the meeting could continue.

**12. Approval of Semi-Annual Disbursement of EMS Funds for Readiness and Response** 1:57 PITTS was available by speaker phone for the vote. The meeting was paused; no business was conducted in between. This disbursement was not ready. Instead, the amount for the distribution was approved. PITTS made a motion to approve the amount of the money for disbursement to be \$305,163.00 leaving Fund 2273 below 15%. BROWER second. Approved. The question was raised if this needed to be contingent on the commissioners approving the budget amendment. NELSON says the commissioners will approve \$305,163.00 as it leaves the fund below 15%.

**13. Review of EMT Reimbursement Form** 1:58 Tabled to next meeting

**14. DMCC MCI Policy #776.15 Revision** 1:58 Elizabeth Brooks presented a concern regarding the MCI DMCC policy. There is a concern on page 3 about the Designated med channel. "KRMCC can also communicate on 383 and white channel." BROOKS requested this be adjusted by removing "383" which is the main 911 channel. This would be disruptive. PITTS stated KRMCC will not be communicating on 383. KRMCC can use white and the EMS digital channel. PITTS requested eliminating the last sentence about contacting dispatch to have KRMCC switch to a different med channel. Propose to alter designated med channel paragraph B on page 3 eliminate the words "on 383" and the last sentence of that paragraph about contacting dispatch to have KRMCC switch to a different med channel. GRANGER made a motion to accept. BROWER second. Approved. PITTS shared the radio call in should use KVJ926 not Logan Health. He requested to let the chiefs know. They will continue to use KVA289 for North Valley.

**15. Future Agenda Items** 2:06 PITTS suggested the Board should have proof of state licensure on all MOUs.

**16. Board Member Comments** 2:07 PITTS "Thank you all." BROWER "we have a good opportunity to move our EMS forward." GRANGER agrees.

**17. Future Meeting Date:** August 10<sup>th</sup>, 2021 at 1:00 pm

**18. Adjournment** meeting adjourned at 2:07